



(From the desk of Principal Secretary Tech. Edu. & Indl. Trg.)

Subject:- **Annual Plan for Skill Development During 2010-11.**

DTE may recall that we have time and again discussed preparation of Annual Plan for Skill Development during 2010-11, but it has not yet been done. The plan should now be prepared by 21<sup>st</sup> April 2010. While giving the details of the Plan in the attached proforma, the following should be kept in view:-

- i) All ITIs, Polytechnics, Engineering Colleges and such other institutes which are affiliated to PTU or PSBTE should impart skills under SDI.
- ii) All the above noted institutes should be declared Vocational Training Providers (VTPs) as required under the guidelines of the Government of India.
- iii) The course(s)/trade(s) selected for the plan should be context specific and these should cater to the demand of local areas. As far as possible these should be from the list of courses approved by NCVT under SDI and if a course/programme does not fit into the list of approved courses, the proposal should be got approved from NCVT.
- iv) For imparting skills by the institutes as noted above, existing building and equipment infrastructure should be used. Also, as far as possible Govt Training Instructors should be engaged. It is gathered that as per existing guidelines of the Govt, if training instructors who are in government service are engaged, they are required to deposit 1/3<sup>rd</sup> of

honarium given to them with the government. The department should move a proposal to FD to exempt these instructors from this condition of depositing 1/3<sup>rd</sup> honarium paid to them for imparting skills under SDI.

- v) Wherever required or possible, the course should be run on flexible timing catering to the needs of select group of trainees.
- vi) The select group of trainees for these courses should include those who are left out from main-stream structural industrial training or technician education. This would include school dropouts, poor and backward population in un-reached areas and some handicapped or physically challenged persons.
- vii) Courses/programmes which are planned for 2010-11 should begin as early as possible but not later than 1<sup>st</sup> July 2010.
- viii) Essentiality and desirability of the course for the select groups should be certified by the Heads of the Institutes selected for the course.
- ix) Technical support, if any required for designing, running or any other aspect of the course, would be provided by the State Technical Education Board in the case of Polytechnics and ITIs and by PTU for all its affiliated institutes.

2.0 Annual Plan which is finalized in keeping with the above should be endorsed to PTU and PSBTE for necessary monitoring and evaluation.

3.0 For effective supervision of Skill Development Centres/Courses, DTE should appoint a Supervisor for every group of 10 institutes and such a Supervisor should not be less than the rank of a

Deputy Director in the Directorate of Technical Education and Industrial Training.

4.0 Please ensure necessary compliance and report by 21<sup>st</sup> April 2010.

5.0 I am also endorsing a copy of this note to VC/PTU and Secretary/PSBTE for necessary action at their end.

**PSTE**  
**09-04-10**

**DTE**

CC:- VC/PTU  
Secy/PSBTE  
ASTE

ANNUAL PLAN FOR SKILL DEVELOPMENT DURING 2010-11

Sr. No.	Name of Institution Engg. College/ Polytechnic/ITI	Block/Area/ Villages covered	Selected trade/discipline /skills for teaching	Number of students/ Interns	Duration of the Course/ Programme	Start and Ending period of the course/ Programme	Industry Tie-up	Instructors engaged for Course/ Programme	Supervisor(s) of the course/ programme	Remarks, if any
1	2	3	4	5	6	7	8	9	10	11