

000204/13712



**Punjab State Skill Development Society**  
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**Office Order**

Sanction is hereby granted, under clause 14 (g) of Memorandum of Punjab State Skill Development Society, for the payment of following bill of reimbursement of Training Cost. The detail of Bill is given below:

- 1. VTP Name: R & D Centre for Bicycle & Sewing Machine, Ludhiana
- 2. VTP Registration No.: 103090012

Sr. No.	VTP Name	Course/Code	Duration	Date of Commencement	Date of Completion	No. of Trainees Admitted	No. of Trainees Appeared for Assessment	No. of Trainees Passed	Amount of Training Cost
1	R & D Centre for Bicycle & Sewing Machine, Ludhiana	Computer Fundamentals, MS-office & Internet-ICT101	120 Hours	17-02-2010	20-03-2010	12	11	7	Rs. 10,800/-
Total:									10,800

Amount of Training Cost =Rs.10,800/- (Rs. Ten Thousand and Eight Hundred only)

Payment of these bills for Rs.10,800/- (Rs. Ten Thousand and Eight Hundred only) will be made from the Account of Punjab State Skill Development Society

Date: 14/12/2011

Usha R. Sharma, A.S.  
Member Secretary-cum-Chief Executive Officer  
Punjab State Skill Development Society

Endst.No.: IT/Society/Reimbursement/3547-3552

Dated: 14/12/11

A copy of above is forwarded to the following for information and necessary action:-

1. DGE &T, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
2. RDAT, 3<sup>rd</sup> Floor, A-wing New CGO Building NH-IV, Faridabad
3. Deputy Controller (Finance and Accounting)
4. Accountant Executive
5. Clerk-cum-Cashier of Society
6. R & D Centre for Bicycle & Sewing Machine, Ludhiana with a direction to reimburse the training fee to the concerned Trainees in their respective accounts and submit the disbursing certificate within fifteen days from the receipt of payment.

Deputy Chief Executive Officer  
Punjab State Skill Development Society  
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